

ACAM 2019 Annual Report of January 10, 2020 Finalized August 25, 2020

Approved by ACAM Board of Directors as finalized document in ACAM Board of Directors Meeting of August 25 2020. This report/document is a component of the 2019 Annual report of ACAM.

Abington Community Access and Media Inc.

(Abington CAM)

201 Gliniewicz Way Abington MA
02351

2019 Annual Report

Activities summary submitted and accepted as Draft in January 10, 2020 - ACAM Board of Directors Meeting.

January 10, 2019 Directors Meeting in the Studio

The corporation recovered \$296,597.62 in mostly uncashed Comcast and Verizon quarterly payment checks from prior years beginning in 2014, five checks were recovered from Verizon, two from 2017, one from 2016 and two from 2014 that totaled \$158,798.64, two uncashed 2014 quarterly payment checks from Comcast totaled \$66,855.00 and five checks recovered from the State Treasurer's unclaimed property totaled \$70,943.98. Director and Clerk Henry Dicarlo resigned from the Board of Directors.

The Directors voted to expend up to \$3600 of studio funds for three paid student interns at \$12/hour for the spring semester, as per the MOU with the school department. They also voted to begin construction of a new website with Steve Culp of Culp Design, contract with Sue Buskey of the Buskey Group for directors training and continue the search for a new corporate accountant.

February 21, 2019 Directors Meeting in the Studio

The Directors voted to put \$300,000, approximately one-third of the studio funds into an interest bearing CD with Abington Bank where the remainder of the corporate funds are currently held in a non-interest bearing checking account that was opened after the studio was incorporated in 2009. Another \$300,000 that had already been in that checking account were transferred to an interest bearing CD by a vote the Directors in 2018. Both CDs have surpassed their three month penalty period for early withdrawal.

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May 7 and 8, 2019 Directors Training in the Abington Police Station EOC

The Directors and public were invited to and participated in training and discussion with Sue Buskey of The Buskey Group. Topics covered included the role of the Board of Directors, formulating short and long term business plans and a new corporate mission statement.

May 16, 2019 Directors Meeting in studio

There was discussion regarding the formulating of business, five and ten year plans. The Directors elected to fill two vacant Board seats until the October 2019 annual members meeting, with Robert Molloy III to the term to expire October, 2021 and Christopher LaGambina to the term to expire October 2019. The members and Directors adopted the mission statement written at the May 7 - 8 meeting:
AbingtonCAM: Providing Community Media to Promote Civic Engagement by Giving Voice to the Abington Community. The meeting was moved to executive session by unanimous roll call vote of the Directors for the purposes of discussion personnel, policy and other matters and possible vote.

June 4, 2019

Executive session meetings commenced, during which job descriptions and benefits packages were written for the Executive Director, Assistant Executive Director and Production Assistants along with a Code of Ethical Conduct for all Abington CAM

employees. KPM of Braintree was engaged as the new accounting firm and the Executive Director Separation Agreement was accepted by a vote of the Directors.

September 1, 2019

Ethan Tocci a third year college student majoring in animation and graphic arts with a strong background in production editing, came on as a part-time per diem production assistant producing, recording and editing field and studio content.

October 28, 2019

Kevin Tocci with thirty years of radio and television production, edit and broadcast experience, began his tenure with the studio with a three year contract as Executive Director.

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October 29, 2019 Annual Meeting of Members in the MS/HS Cafeteria

Seventeen members of the corporation and many other non-members were in attendance, discussion focused on the mutually agreed upon separation agreement between Justin Shannahan and Abington CAM. The members voted to reelect Director Robert Molloy to his seat with the term to expire October, 2021, and not to reelect Director Christopher LaGambina to his seat with the term to expire October 2022. The By-Laws as amended by the Directors on June 11, 2019 were unanimously approved by the members.

December 20, 2019 Special Meeting of Members in the Studio

Thirty-seven members and others were in attendance with various suggestions voted by the members to be considered for further discussion by the Directors at a regular Directors meeting scheduled for January 14, 2020 in the studio, with a special members meeting to follow.

Executive Director's Report
by Kevin Tocci:

The following are the initiatives and changes that Kevin has made since starting in his role as Executive Director on October 29, 2019.

Community Bulletin Board Modifications

Modifications have been made to the Community Bulletin Board including redesign of the pages to simplify program times and listings and color coding of each channel. The Public channel is now more easily identified by its taupe or beige Community Bulletin Board slides, the Education channel slides are now green, and the Governmental channel can be distinguished by the blue backgrounds of the Community Bulletin Board slides.

Cablecast

Abington CAM's playback video system has been updated to show metadata, that is key information as to program content and character generator (CG) data which has enhanced the Community Bulletin Board program guide.

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Government Meetings

The mini DV tape camera that had been used to record government and other meetings in the Town Hall's Buckley Room has been replaced with an SD card camera previously used for field recordings, for faster meeting turnaround, and the microphone in that room has been replaced with one from the studio for better sound quality.

Student Intern Program

The student intern program is going well with regular attendance and content production by thirteen interns. Slack app has been implemented for messaging and quicker

responses between the Executive Director and interns. A meeting was held on January 11 that brought all of the interns together to discuss ideas and set goals for the second half of the school year. In February Abington CAM will attend and set up an informational table at a media workshop being held in Brockton by Noube Rateau. A field trip is also being planned for the spring to tour a Boston area TV station.

Programming

Audio etiquette protocols have been implemented for town hall and field recordings along with a scoreboard camera for varsity high school sports, starting with football. Multiple student programs are being produced in the studio including The Weekly Wave, Coffee With Cam featuring Cam Curney, AHS Senior Bobby Molloy created and hosts Food Slaps and What I'm Thankful For, The V-Interview is hosted by Vincent Kariuki, and season previews for the boys and girls basketball teams and the hockey team have been created by Andrew Roy, Joseph Beaver and John Mueller.